

**ACADEMIC SENATE COUNCIL**  
**Applied Arts Building AA-216 2:15 p.m.**  
**Monday, May 15, 2006**

**Contra Costa College**  
**2600 Mission Bell Drive**  
**San Pablo, California 94806**

## **MINUTES**

**CALL TO ORDER:** The meeting was called to order at 2:15 p.m.

**Present:** Terence Elliott (Chair), David Rosenthal (LAVA), Sally Brooks (LAVA), Fritz Pointer (CLASS), Dionne Perez (CLASS), Sue Van Hattum (NSAS), Rudy Zeller (FSCC)

**Absent:** Chris Tarp (VP-Student Services), Robert Chan (Instructional Technology), Rick Ramos (Career and Technical Training) Emilie Wilson (MCHS), Rachelle Whitfield-Wormely (ASU)

**INTRODUCTION OF GUESTS:** Wayne Organ

### **CONSENT ACTION ITEMS:**

**Agenda** of May 15 was approved.

**Minutes** of April 3 were approved.

### **NEW BUSINESS:**

**60/80 Part-time Faculty Issue** – The 60% Law (Ed Code Section 87482.5) currently restricts the load of temporary part-time faculty in community colleges to 60%. Legislation is proposing to change the 60% limitation to 80%. The Senate discussed whether it may be a threat to tenure and the hiring of full-time faculty. CCC does not support the change to 80%. Terence asked the Senate to send him feedback on this issue. CCC will get five new hires this next year in History, PE, ESL, Math, and Human Services. Terence feels that the UF rep and ASC president should be involved in new hires.

**Enrollment Challenges and CalPASS** – Discussion continued on how faculty can be more involved with increasing enrollment. CalPASS is a program, concerning mainly math and English, that helps prepare K-12 for college. If a student has not taken algebra by the time they've finished eighth grade, they wouldn't be eligible to attend a university because they wouldn't have had their A-G requirements completed. Terence asked the Senate to look at the CalPASS website (<http://www.calpass.org>).

**ASCCC Spring Plenary Session** – Terence reported on his attendance at this session held in San Francisco on April 27-29. The main issue discussed at the session was the 60/80 issue.

**Faculty Code of Ethics** The ASC discussed the possibility of a Faculty Code of Ethics. The Senate would like to come up with their own code which would focus more on classroom ethics, such as classroom management (leaving the boards clean before leaving, etc.), maintenance of campus, and communication with others over campus issues, which may already be in their UF contract. Rules that faculty already have to adhere to and rules that should be added will be discussed again in the Fall.

**Non-Smoking Campus** The College Council has made the decision that CCC will be a non-smoking campus starting in the Fall. Smoking will only be permitted in the parking lots, but police services can not be used to enforce the policy. The ASU initiated this policy. LMC is already a smoke-free campus.

**Roles and Responsibilities of Academic Senate Chairs and Senators** Terence is concerned that the Senate has no working vice-president. Roles need to be developed to make this a better ASC. Leadership, curriculum, and vocational conferences and workshops are available. Terence urged Senators to share information they receive at the Senate meetings with their divisions.

### **STANDING SENATE COMMITTEE REPORTS:**

**President's Cabinet** No report.

**Operations Council** No report.

**District Governance Council** No report.

**Governing Board** No report.

**Planning Council** No report.

**College Council** No report.

**FSCC Board Policy 5033/5033.01 Budget Development** was reviewed with wording changed. The district-wide copyright form was discussed and changes were suggested. It will be taken to the senates to discuss changes and use on a district wide basis. The Equivalency Verification Form discussion revolved

around issue of whether Deans should be included in this particular step in the hiring process because they are involved in signing off on hiring new faculty in final step of process. Is this form not part of the process that is exclusively faculty driven?

FSCC, Senate and District Consultation schedules were agreed upon. Staggered Terms for Presidents and Reps were discussed and it was decided that the three senate president's will meet over next month to make a recommendation. The issue of representatives put on back burner until president's terms are resolved. The San Ramon and Brentwood Centers were discussed. LMC faculty very concerned about the Brentwood center. The concern is that governance procedures have not been followed and center is being used by district to solve personnel issues. The question focused on whether issues about centers discussions be driven by a top down approach or should the discussions start at the bottom and move up the latter. Additionally, should the district have a uniform practice regarding centers across the whole district.

**Council of Chairs** A copy of the College Council minutes were distributed.

**Faculty Development Committee** No report.

**Student Services** No report.

**Instructional Technology Committee** No report.

**Middle College High School** This year MCHS has hosted twenty members of the Bill and Melinda Gates Foundation; a twelve member delegation from Singapore; a twelve member committee from four colleges and high school districts in Texas; hosted a meeting and visitation from Gavalin College and the Gilroy School District; hosted a meeting and visitation from the Santa Rosa School and Piner High School District; hosted eighty high school and college staff at the first ever California Early College Conference consisting of all fifteen California Early College High Schools; hosted a National Conference in October with Early College and Middle College High School teachers and principals from California, Kentucky, New York City, New York State and Colorado; and for four days just recently hosted the 14th Annual Middle College National Consortium Student Leadership Conference consisting of 275 students, teachers and principals from twenty-five middle colleges throughout the United States. Next week Principal Gary Carlone will attend an Early College High School Meeting in New York on Data Driven Curriculum. Our school is ranked 10 out of 10 in the APY and API with the highest score in our district of 822. We have been analyzed, dissected and placed under the looking glass by Best Practices and the Carnegie Institute to mention a few. This year alone MCHS has turned down three major study groups because we also have to operate as a school and serve students. MCHS thanks the staff at CCC for allowing us the opportunity to expand and achieve success for our students.

**Career and Technical Training** No report.

**Associated Student Union** No report.

**Curriculum and Instruction** Wayne Organ gave a year end report to the Senate. The CIC feels they were successful in making the CIC more user friendly to the faculty; they identified and corrected issues of repeatability as they appear in the catalog; and began the process of rewriting Standard Four for Accreditation purposes.

**SENATE ANNOUNCEMENTS and OPEN DISCUSSION:** There was no announcements or open discussion.

**PRESENTATIONS FROM THE PUBLIC:** There were no presentations from the public.

**NEXT MEETING:** The next meeting will be August 21, 2006.

**ADJOURNMENT:** The meeting was adjourned at 4:00 p.m.

**Respectfully submitted,  
Lynette Kral**